

## Parents Consultation Group

Date:	Thursday 4 <sup>th</sup> June 2020 7pm		
Staff Attendees:	Ms Z Jaffer – Headteacher Mr M Bynoe – Deputy Headteacher Ms J Byrne – Head of Lower School Mr C Brown – Head of Student Engagement Ms L Perkola – Head of Services	No. of Parents per Year Group	Year 7 - 6 Year 8 - 4 Year 9 - 5 Year 10 - 7 Year 11 - 3 Year 12 - 5 Year 13 – 0

### Risk Assessment

The risk assessment is to identify the hazards around Covid-19 for the wider opening of the school for Year 10 and 12 students. The risk assessment identifies each hazard area and controls that we have put in place to bring down the risk. It has been presented to our monitoring group which consists of the Leadership Team, our Governors Return to School Committee, Union and Health & Safety representatives and student representatives.

Ms L Perkola shared the risk assessment on screen with the group and went through each key area, being:

- Staff members with underlying health conditions, living with or caring for someone with health conditions which puts them at heightened risk, staff members within the BAME community aged 50+
- Staff and students who travel to school via public transport
- Regulations to social distance within the school; circulation areas, in classrooms, during peak times such as the start and end of the day.
- Potential need for a first aid provision
- Supporting attendance of staff and students who are due on site.
- Hygiene control and cleaning
- Preparation and serving of food
- Factors within the school premises

A simplified version of the risk assessment will be made available on the school website shortly for all parent/carers.

### Questions on the Risk Assessment

#### ***What time period is this risk assessment for, now or September?***

The risk assessment has been made for this term and the reopening of school to Year 10 and 12 students. We are especially keen to have Year 10 students back on site this term as they were on their second week of Work Experience when school closures happened so have been away from school for the longest.

#### ***What happens if you have a suspected case of Covid-19 at school?***

If a staff member thinks they may have contracted Covid-19, we have registered within the Government scheme to ensure that all staff members can be tested. We must report any confirmed cases of Covid-19 to Public Health England who will give us guidance on how to proceed.

#### ***Are you restricting class sizes and are you providing all subject lessons for Year 10 and 12 students?***

We are very limited in what we can include in our provision for Year 10 and 12 students by our staff numbers able to return to work. Currently we only have 23% of staff members able to return to school given the feedback from our staff survey completed by all members. Out of our staff members who can return, we have a high number of English and Maths teachers and given they are 2 core subjects, have focused our provision plans against that. We will have 3 groups of 12 students staggered throughout the day, using large classrooms. We have tried to group Year 10 students away from their social groups and into groups based on their engagement to Home Learning. Students who have shown low engagement may be asked back to school more than once to ensure they have been provided with enough support. Year 12 will instead have a face to face model where students will come into school in groups of 2 to

meet with a staff member, focusing on their wellbeing, UCAS applications and review of work they have completed at home.

***Are you able to open windows in the classroom?***

Yes. We have chosen classrooms based on their ventilation and will ensure all windows and doors are kept open throughout the sessions. We will be using science classrooms due to having sinks to for handwashing. We have also purchased pedal bins for each room being used to support the 'Catch It, Bin It Kill It' strategy.

**Questions on Student Wellbeing and Engagement**

***Is there any opportunity for outside PE lessons to increase children's physical activity?***

We are looking at how we can set activities that can easily be done at home for students, not requiring any equipment such as jumping and skipping.

***Do students need to have their camera on during Teams meetings as some students are not attending because of this?***

Students are required to have their camera on during the first part of the meeting to confirm their identity, and once done so can turn their camera off. We are looking at ways Teams can provide more engaging meetings. We are looking to include more interactive aspects to Teams meetings to increase attendance in students.

***How are students with SEND being supported whilst at home?***

Staff within the Inclusion Department have been assigned students to contact regularly throughout the week to support with any concerns around work set and their wellbeing.

***Most Year 11 students are not engaging with any work and have lost motivation, how will the school support them when they get their results and choosing next pathways?***

We are working in partnership with the Head of Year 11 and Head of Sixth Form alongside local colleges to produce an active package of guidance and advice which will be available shortly.

***How you will support students who are feeling vulnerable at returning to school?***

We are working with our CAMHS worker in how we can best identify and have a programme of support for those students who are feeling vulnerable with the best support. We are mindful that reactions to trauma within children can be delayed so we need to ensure we are consistent with routines and guidance.

**Questions on Teaching and Learning**

***Is the school beginning to think about how students will catch up when schools reopen?***

Yes we have started discussions, focusing on the disengagement within students and how best to equally support their wellbeing. The importance of catching up on work missed is high, but we are mindful of not putting extra pressure onto students during this already stressful time for them. We are regularly keeping up with the exam boards for any announcements made regarding the exam process for 2021. Staff members have been working extremely hard during this time whilst also dealing with their own personal effects of Covid-19, however the staff community are keen to ensure students are not disadvantaged by this time off.

***Will classroom teaching supplement online teaching?***

No, online teaching will be supplemented by classroom teaching. We want to ensure that students who cannot return to school are not disadvantaged by this.

***Do you have an idea on how the reduction in teaching hours will effect students?***

We are keeping a close eye on examination boards for any announcements. We are learning new teaching skills that we will be using throughout this time. We are looking to purchase laptops for our Year 10 and 12 students who are

eligible for Free School Meals. The Government initiative has provided half of the funds and our PTFA has generously donated a sum of money to supplement the rest.

***What would be the learning provision for students whose parents do not send them back to school?***

We are currently working on a timetable to ensure Year 12 students are provided with live lessons from all subjects at least once a week. We are currently planning for all year groups to have a mixture of live and pre-recorded lessons. Our main focus is Home Learning and any provision within school will be to supplement work set via Home Learning. We are always looking to evolve the delivery of Home Learning to ensure we are keeping students engaged as school closures continue, and with no guidance on how September will be currently.

***My child is being set lots of work from each subject, can you please have a more cohesive approach to setting work and departments communicating with each other?***

We will be having an audit within the next 3 weeks to review what work has been set for each department, feedback that has been given and in turn, how to improve the home learning provided.

**Questions on Reopening**

***Do students need to wear uniform when returning to school?***

We are not asking year 10 students to wear uniform when in school, mainly due to the guidance to washing clothes when you have met other people.

***When Year 10 students return to school, how long is their timetable?***

Students will have 1 session which is 2 hours long, consisting of 1 hour of each English and Maths. Once students are on site, they will be given a 10-minute health and safety video before being escorted to their allocated classroom.

***My child has an Education Health Care Plan and in Year 10, how will you support their return?***

There are currently some students with EHCP attending the Student Hub, where they have been provided with additional support by staff members from the Inclusion Department. We are aware that we may have to add additional support for certain students to help support their transition back into school.

***Have the Government given you any indication on reopening in September?***

Although there have been no official announcements from the Government, we are mindful that it could be the new Year 7, 11 and 13 students due to being exam years and our lower year group who will need to start their transition process into Secondary School. We have begun to look at planning a schedule around the current Week A and B timetable. With the Year 10 and 12 students returning this term, it will give us a good indication to what works and what needs adapting for the new academic year.

***My child is missing their friends and I am concerned that when school reopens there will be no social aspect if they are not grouped with them?***

Our main priority in reopening is to ensure safety for the school community on site. Many staff and students have anxieties about reopening, and we need to be sure we have reduced this first before adding another layer. We will be continuing to review our reopening process as we do recognise that students are missing each other and also interaction with staff.

**Questions about the Student Hub Provision**

***How many children do you currently have in the Hub?***

We currently have 31 students in the hub, 70% are vulnerable and/or an additional need, the other 30% are children of Key Workers. The number of students has increased rapidly over the last few weeks, with around 3 requests a day. We are expecting numbers to keep rising as parents continue to return to work.

## Questions about Funding

***Are you being given any extra financial support from the Government during this time?***

We have been given a £75,000 grant from the Government but with purchasing many essential items such as hand sanitiser, mobile sinks and equipment for each student, these funds have quickly been used. We are keeping an eye out for any more grants or bids to be announced.